

ST JUDE'S COMMUNITY COUNCIL

MEETING MINUTES – 7 August 2025

Meeting: 6:00pm Thursday 7 August 2025 (Week 3, Term 3)
St Jude's School – Library and MS Teams

Attendees: Cameron Reed (Principal), Kerrin Henderson (Assistant Principal), Gemma Cabot (Chair), Beck Roberts (Treasurer), Luke Howden (Deputy Chair), Jacinta Croker (Secretary), Carla Drayton (ELC Director) and Sonia Rankin (whole school parent rep).

Agenda items

- 1. Welcome and acknowledgements – Cameron**
 - Purpose - Community Council meeting, 50th Anniversary Celebration Event and 2026 fete preparations
- 2. Minutes of previous meetings**
 - Minutes for 15 May 2025 meeting were accepted.
- 3. Action items – general Community Council items**

Date raised	Item	Planned Action	Status
7 August 2025	Sacramental feedback	<u>Jacinta</u> to provide Sacramental feedback to Cameron to share with parish.	Open
7 August 2025	Anonymous \$400 donation	<u>Gemma</u> to acknowledge the anonymous donor of \$400 which offset cost of teacher's 50 th Anniversary jackets.	Open
7 August 2025	Fixing ELC bikes	<u>Carla</u> to contact local bike shops regarding fixing the ELC's bikes.	Open
15 May 2025	Parent email addresses	Facilitate parents opting-in to share email addresses with parent rep. 7 August update: <u>Katrina/Cameron</u> – to explore in Compass. Needs to be opt-out model.	Open
15 May 2025	Class parent reps	7 August update: <u>Gemma</u> to follow-up with Katrina regarding which classes have class reps. For the classes who don't have parent reps, send a letter to parents seeking a volunteer to organise end of year teacher's gift.	Open
20 Feb 2025	Increase canteen volunteers 1#	7 August update: <u>Gemma</u> to teach Sara how to use volunteer app (used for the fete) for canteen roster.	Open

20 Feb 2025	Increase canteen volunteers 2#	7 August update: <u>Katrina</u> to request message be included in parish bulletin again asking parishioners to contact Front Office if they can assist in canteen.	Open
6 Aug 2024	Community Council information on website	7 August update: <u>Gemma</u> to lead working group to review and update Community Council information on website.	Open
14 May 2024	Safety improvements on Mulley St & Blackwood Tce and new flag poles	7 August update: <u>Cameron</u> working with ACT Government. To remain a standing action item for Cameron to provide regular updates.	Open

4. Principal's Report

- Principal's Report was circulated in 1 August 2025 newsletter. There were no questions.
- An additional update provided – 3 new flagpoles and soccer goals on wheels have been purchased.

5. Chair's Report

- The gifts for the Father's Day stall have been purchased.
- Payment of the Year 6 KickStart study skills program will be an ongoing Community Council contribution to the school.

6. Treasurer's Report

- Treasurer's reports tabled ahead of 7 August CC meeting.
- There is an outstanding invoice for oval irrigation to be paid.

7. Parish Report

- No report provided.

8. Canteen Report

- No report provided.
- Sushi meal deal to be offered on 5 September 2025 (Father's Day breakfast).

9. Uniform Shop Report

- No report provided.

10. ELC Report

- Carla Drayton, ELC Director, provided an update.
- A new educator has been employed.
- Stage one of the sensory garden is progressing well.
- The ELC had a successful SJV buddies visit.
- Carla thanked the CC for its donation to the ELC.
- Demand for the ELC remains high. As at August 2025, there are 30 children on waitlist.
- There was a discussion about fixing the ELC bikes. See action items above.

11. Parent Network Report

- Kathryn S to take over from Sonia R as Parent Rep in 2026.

12. 50th Anniversary Celebration Event – 8 November 2025 (see actions items below)**13. 2026 fete preparations**

- Fete Committee Chair – ELC mum interested in position.
- 2026 fete - 10 – 2pm, 14 March (possibly 28 March).

14. General Business

- None

15. Next Meeting

- Thurs 11/9 - next CC meeting
- Term 4 - Tues 21/10 CC meeting – finalising arrangements for 50th Anniversary event

Action items – November 50th Anniversary Celebration Event

Date raised	Item	Planned Action	Status
15 May 2025	Share link to 50 th Anniversary Celebration Event on school's Facebook page	7/8 update: <u>Katrina</u> - additional advertising ideas include the Canberra Weekly magazine, Tara Cheyne (MP), Canberra Times – community notices and Mix 106.3 Community Switch.	Open
15 May 2025	Explore key rings options for kids	<u>Gemma</u> to explore metallic key ring options for kids.	Open
15 May 2025	Explore memorabilia options for adults to purchase	<u>Gemma</u> has explored good quality memorabilia options including bricks, wine, gin, scarves, beanies and handballs. Purchasing to commence start of Term 4.	Open
15 May 2025	50 th anniversary bricks	<u>Gemma</u> has found company in Victoria. \$30 per brick.	Open
15 May 2025	Collection of historic memorabilia	<u>Rachael Hind</u> to work with <u>Helen Lyons</u> on collecting and displaying memorabilia.	Open
15 May 2025	Book food vans and wine tasting	7/8 update: Flame King Brothers and	Open

		<p>Tikki stand – booked. Waiting for reply from My's.</p> <p>7/8 update: Prohibition Bottle Shop with wine reps – booked.</p> <p><u>Katrina</u> exploring: Meat Wizard, Adobo (Filipino), Capital Wood Fired Pizzas (trailer at Duffy Shops) and Gelato Shop.</p>	
15 May 2025	Program for November event	7/8 update: starting to create program incl choir etc. <u>Katrina</u> to make flyer closer to event.	Open
15 May 2025	Flyers for November event	<u>Katrina</u> to send invitations/flyers to school community and alumni.	Open
15 May 2025	Slide show for November event	<u>Helen Lyons</u> to collect and collate photos for slide show to play in classrooms during the event.	Open
15 May 2025	Discussion panel for November event	<p>Discussion panel:</p> <ul style="list-style-type: none"> - list of people to interview - develop questions 	Open
15 May 2025	School tours for November event	School tours to be led by Year 6 leaders.	Open
15 May 2025	Cake for November event	<u>Kerrin</u> to organise cakes for November event – Sharlee Brady.	Open
15 May 2025	Music for November event	<u>Helen Lyons</u> to explore music options with association with the school.	Open
15 May 2025	Buy a present for St Jude's – purchase and donate a book	<u>Rachael Hind</u> to have Book Cow books for sale on the night. Sell the remaining books post November event.	

Planned upcoming events

Term 3	<ul style="list-style-type: none"> • Term 3, date TBC - Walkathon / Colour Run
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Term 4	<ul style="list-style-type: none"> • Week 3 Tues 28 Oct – St Jude’s Feast Day • Week 3 Fri 31 Oct - Grandparent’s Day • Week 4 Sat 8 Nov – 50th Anniversary Celebration Event • Christmas picnic • Gingerbread fundraiser • Mango fundraiser
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Action items closed at 7 August 2025 meeting

Date raised	Item	Action taken	Status
15 May 2025	Jazzy Jumpers – skipping	7/8 update: Kerrin has contacted Jazzy Jumpers to ask if they do lessons in schools. Could be a sports option for next year.	Closed
15 May 2025	Uniform shop update at Community Council meetings	7/8 update: Remove standing agenda item ‘Uniform Shop update’ from CC agenda. Ensure Uniform Shop stays open for advertised period.	Closed
20 Feb 2025	Friday canteen menu	7/8 update: canteen menu selections have been reduced to cope with demand especially on Fridays.	Closed
20 Feb 2025	Grandparent’s Day	7/8 update: Grandparent’s Day has been confirmed for Friday 31 Oct 2025.	Closed