

ST JUDE'S COMMUNITY COUNCIL

MEETING MINUTES – 16 Sept 2025

Meeting: 6:00pm Thursday 7 August 2025 (Week 9, Term 3)

- Library
- MS Teams

Attendees: Cameron Reed (Principal), Kerrin Henderson (Assistant Principal), Gemma Cabot (Chair), Beck Roberts (Treasurer), Luke Howden (Deputy Chair), Jacinta Croker (Secretary), Carla Drayton (ELC Director), Sonia Rankin (whole school parent rep), Katrina Howden, Sarah Tonna, Helen and Mike Lyons, and Danni Montesin.

Agenda items

1. Welcome and acknowledgements

- Purpose - 50th Anniversary Celebration Event preparations

2. Minutes of previous meetings

- Minutes for 7 August 2025 meeting were accepted.

3. Action items – general Community Council and Celebration Event

Date raised	Item	Planned Action	Status
16 Sept 2025	Play list for Celebration Event	??? update on play list for Celebration Event - music from musicals and dance concerts.	Open
16 Sept 2025	Electronic guest book for Celebration Event	??? update on electronic guest book for Celebration Event.	Open
16 Sept 2025	Formal part of Celebration Event	<u>Cameron / Kerrin</u> to provide an update on formal part of Celebration Event - speeches, cake / icy poles for kids etc	Open
16 Sept 2025	Program for Celebration Event	<u>Katrina</u> to create program for Celebration Event.	Open
16 Sept 2025	Changing mass location for 8 Nov	<u>Cameron</u> to speak to Father Loi about switching location of mass to SJV on 8 Nov.	Open
16 Sept 2025	50 th anniversary 'Digital Story'	??? put out request for 50 th anniversary 'Digital Story' content.	Open
16 Sept 2025	Requests for memorabilia	<u>Helen Lyons</u> to put request in parish bulletin for St Jude's memorabilia.	Open
16 Sept 2025	Disabling canteen menu on meal deal day	<u>Katrina</u> to disable canteen menu for next Thursday 25/10 (meal deal day).	Open

15 May 2025	Parent email addresses	Facilitate parents opting-in to share email addresses with parent rep. 16/9 update: <u>Katrina/Cameron</u> – exploring in Compass. Needs to be opt-out model.	Open
15 May 2025	Class parent reps for Christmas gifts	16/9 update: <u>Gemma</u> to work out which classes don't have parent reps and email those classes directly seeking a rep to organise teacher's gift.	Open
20 Feb 2025	Canteen volunteers – volunteer app	16/9 update: <u>Gemma</u> to teach Sara how to use volunteer app (used for the fete) for canteen roster.	Open
6 Aug 2024	Community Council information on website	16/9 update: <u>Gemma</u> to lead working group to review and update Community Council information on website.	Open

4. Principal's Report

- Principal's Report was circulated in the newsletter. There were no questions.
- Cameron advised of a theft in the sensory garden.

5. Chair's Report

- Gemma advised that a parent has volunteered as 2026 Fete Coordinator. Gemma is meeting with them next week to discuss.

6. Treasurer's Report

- Treasurer's reports tabled ahead of 16/9 Community Council meeting.
- Canteen wages have been paid.
- The Uniform Shop is currently breaking even.
- \$1,400 profit was made from the Father's Day stall.

7. Parish Report

- No report provided.

8. Canteen Report

- The slushie machine is fixed so slushies are now available for sale.
- There will be a meal deal on the last day of term.

9. ELC Report

- Carla Drayton, ELC Director, provided an update.
- The ELC is currently finalising enrolments and staffing for next year.
- Current ELC staffing appears stable.
- Construction of the sensory garden is coming along well. ELC children will be able to use the sensory garden from next term.
- The ELC is currently working out how to spend the \$4,000 Community Council donation.
- The ELC is now set up for QKR!
- This Friday the ELC students are having an excursion to SJV's Side Show Alley.

10. Parent Network Report

- No report provided.

11. 50th Anniversary Celebration Event – 8 November 2025 (see actions items below)

- Additional ideas for advertising Celebration Event include Cooleman Court Noticeboard, sending flyer to schools and parishes, City News magazine, Canberra Weekly magazine and Canberra Times.
- Wine/gin for 50th anniversary available to purchasing.
- Bricks available for purchase. Can order online and pay by QRK!
- Uniform Shop EFTPOS machine can be used for people who don't have access to QRK!
- 50th anniversary beanies have been ordered.
- 50th anniversary handballs and picnic blankets still being worked on.
- 50th anniversary merchandise to be advertised in newsletter soon.
- 600 double sided, metal key rings have been ordered for all students and staff. Carla Drayton to arrange to hand-out to students present at Celebration Event.
- Slide show at Celebration Event – classroom per decade.
- Flame King Brothers, Tikki Stand Prohibition Bottle Shop have been booked.
- Katrina continuing to follow-up with Meat Wizard, Adobo (Filipino), pizza and Gelato Shop.
- There won't be a discussion panel.

12. Next Meeting

- Term 4 - Tues 21 Oct - dedicated to 2026 fete

Planned upcoming events

Term 4	• Week 3 Tues 28 Oct – St Jude's Feast Day • Week 3 Thurs 30 Oct - Colour Run • Week 3 Fri 31 Oct - Grandparent's Day Walkathon • Week 4 Sat 8 Nov – 50th Anniversary Celebration Event • Parish picnic – Cameron talking to SJV • Gingerbread fundraiser • Mango fundraiser – orders close 26/10
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Action items closed at 16 September 2025 meeting

Date raised	Item	Action taken	Status
7 August 2025	Sacramental feedback	16/9 update: There will be a meeting with Fr Loi next week to provide Sacramental feedback.	Closed
7 August 2025	Anonymous \$400 donation which offset cost of teacher's 50 th Anniversary jackets	16/9 update: Gemma will include a thank you when advertising the 50 th anniversary merchandise and upcoming newsletter.	Closed
7 August 2025	Fixing ELC bikes	16/9 update: Sonia directed Carla to Chapman bike shop who will help fix the ELC bikes.	Closed
20 Feb 2025	Increase canteen volunteers 2#	16/9 update: the canteen currently has enough volunteers.	Closed
14 May 2024	Safety improvements on Mulley St & Blackwood Tce and new flag poles	16/9 update: Cameron continuing to work with ACT Government on safety improvements. New flag poles have arrived.	Closed